

Burlington Montessori Preschool Screening Procedure

Every staff, child, parent/guardian must be screened prior to being admitted into the child care centre. Staff must follow the screening checklist for each person and record the outcome (pass or fail). Daily records of screening results must be maintained and kept on premise.

Daily temperature checks must be conducted on every person as part of the screening process before entering the child care setting. A temperature reading of 37.8 degrees Celsius or above they have failed the screening and cannot enter the building.

It is advised where possible that the same guardian drops off and picks up the child each day. This will ensure that the questionnaire is answered constantly daily which will lead to a seamless arrival. Please arrive on time as late arrivals may not have a screener available for entry.

Procedure

Families will be greeted at the first set of doors in the foyer. Families will wait outside the building or in their vehicles until there is an opportunity to enter. Social distancing and respectfully waiting is required.

When the child and Guardian enter the screening area, the Guardian will wear a mask and use the hand sanitizer made available before approaching the Greeter /Screener. The Guardian will be given a questionnaire to complete. If the individual answers NO to all questions, they have passed the screening and can enter the building. If the individual answers YES to any of the screening questions, or refuses to answer, then they have failed the screening and cannot enter the building

The child and Guardian will have their temperatures taken. The temperature must not be higher than 37.8 degrees Celsius to be admitted into the program.

The child will join his/her Teacher in a designated area. When all children in the class are in attendance the group will proceed to their classroom.

Children will be dismissed one child at a time at the first set of doors in the foyer. Once again, please social distance and wait patiently for your turn.

In the event that there will be a change in this routine, please contact the school with the details before 8:30 a.m.

**** late drop off or early pickup ** absenteeism (include details) ** change in Guardian**
The screening will ensure the safety and well-being of staff, children and families”

Questions You can expect;

1. Have you taken your and/or child's temperature before coming to the child care centre today? Yes/No
2. Do you or your child have a temperature greater than 37.8 degrees Celsius? Yes/No
3. Do you or your child, or any member of your household have any of the following symptoms? :

Common Symptoms: Fever - temperature of 37.8 Degrees Celsius

Other Symptoms: * sore throat * difficulty swallowing

Atypical Symptoms : unexplained fatigue/malaise/myalgias

Atypical Signs: unexplained tachycardia including age specific
yes/ no

4. Have you/the child travelled outside of Canada within the last 14 days: Yes/No

5. Have you/the child had close contact with a confirmed or probable COVID-19 case
Yes/No

NOTE: "A close contact is considered to be anyone who provided care for or who had close physical contact (i.e., < 2 metres for any amount of time) to a person with COVID 19 and /or symptoms consistent with COVID 19 **without** using consistent and appropriate personal protective equipment."

6. Have you/the child had close contact with a person with acute respiratory illness who has been outside Canada in the last 14 days? Yes/No

Burlington Montessori Preschool COVID - 19 Exclusion Policy

Burlington Montessori Preschool is committed to providing a safe and healthy environment for children, families and employees. BMP will take every reasonable precaution to prevent the risk of communicable diseases within all our locations including a screening tool upon arrival (Appendix A).

Purpose

To ensure that all staff are aware of and adhere to the directive established by Halton Region Public Health, and Children's Services Division regarding the exclusion of sick staff and/or children attending the BMP.

Application

This policy applies to all employees, parents/guardians, children and any others persons engaged in business with BMP.

Legislative Authority/ Regulations/ Guidelines

Child Care and Early Years Act

Operational Guidance During COVID-19 Outbreak

Halton Region Child Care Health Resource

Halton Region Health Department

COVID-19 Emergency Child Care Guidance: Emergency Childcare Centres (March 2020)

COVID-19 Reference Document for Symptoms

Procedure

NOTE: Children and staff must not attend the program if they are sick, even if symptoms resemble a mild cold or allergy.

As required by the *Child Care and Early Years Act, 2014* (CCEYA), child care employees must separate children of ill health and contact parents/guardians to pick up their child immediately.

When children are ill and/or exhibit COVID-19 related symptoms, staff will ensure the following:

- Ill or symptomatic child will be separated into the designated exclusion room, and be removed from other children to be monitored by a staff until parent/guardian pick up
- Symptoms of illness will be recorded in the child's daily record and in a daily log as per the CCEYA
 - The parent/guardian of the ill child will be notified to pick up their child immediately; or
 - If it appears that the child requires immediate medical attention, the child will be taken to the hospital by ambulance and examined by a legally qualified medical practitioner or a nurse registered under the Health Disciplines Act. R.R.O. 1990, Reg. 262, s. 34 (3)

If you suspect a child has symptoms of a reportable communicable disease, (refer to Halton Child Care Health Resource), please report these immediately to Halton Region Public Health at 905-825-6000.

When to exclude

Staff and children should be excluded when there are signs and/or symptoms that are greater than normal, or if a child is unable to participate in regular programming because of illness.

Common symptoms of COVID-19 include: • Fever (temperature of 37.8°C or greater)

* New or worsening cough

- Shortness of breath (dyspnea)

Other symptoms of COVID-19 can include:

- • Sore throat
- Runny nose or sneezing
- Nasal congestion
- Hoarse voice
- Difficulty swallowing
- New olfactory or taste disorder(s)
- Nausea/vomiting, diarrhea, abdominal pain

If a child needs to be excluded from the program during the day;

- Parents / Caregiver will be notified of the sick child for pick up immediately.
- The child will rest in a designated room with one staff member until a Guardian arrives.
- The staff member will maintain physical distancing where possible and be equipped with PPE.
- Children with symptoms should be tested.
- Staff and children who were in the same room with the ill child will be cohorted and Halton Region Public Health will provide further direction on testing and isolation of these individuals
- Halton Region Public Health will be notified of a potential case and seek input regarding the information that should be shared with parents of children in the child care centre
- Children or staff who have been exposed to a confirmed case of COVID-19 should be excluded from the child care centre for 14 days
- Children or staff who have been in contact with a probable COVID-19 case should be monitored for symptoms and cohorted until test results, if any, have been completed or until directed by Halton Region Public Health
- Staff awaiting test results, who are asymptomatic, may continue to work unless they are a close contact of a case.

Testing for COVID-19

- Symptomatic staff and children should be referred for testing. Testing of asymptomatic person should only be performed as directed by Halton Region Public Health as part of outbreak management.
- Those who test negative for COVID-19 must be excluded until 24 hours after symptom resolution
- Those who test positive for COVID-19 must be excluded from the child care centre for 14 days after the onset of symptoms and clearance has been received from Halton Region Public Health
- Asymptomatic contacts of a confirmed case may consider going for testing for COVID-19 within 14 days from their last exposure. If they test negative and become symptomatic after the negative test, they should be re-tested.

- Asymptomatic contacts must remain in self isolation for 14 days from their last exposure to the case, even if they get a negative test result.
 - Staff who test positive for COVID-19 inform their supervisor of the positive test result; the supervisor submits a Parklane On-line Report of the positive test result
 - Outbreaks should be declared in collaboration with the child care centre and Halton Region Public Health

NOTE: Child care staff who are tested as part of the surveillance screening are not required to self-isolate and may return to work as long as they pass the daily screening for the workplace.

Surveillance

Ensuring that all environmental conditions are constantly monitored is essential in preventing and reducing illness. Staff must monitor for an increase in above normal amount of illnesses among other employees and children by looking at the normal occurrence of illness at that location and during the specific time period.

Ensure surveillance includes the following:

- Observe children for illness upon arrival
- Active screening is required for anyone entering the childcare centre. Anyone who fail screening criteria will not be allowed into the childcare centre
 - Record symptoms of illness for each child including signs or complaints the child may describe (e.g., sore throat, stomach ache, head ache) on Halton Emergency Child Care Entrance Screen
 - Record the date and time that the symptoms occur
 - Keep all screening records on site
 - Record the room the child attends (e.g., room number/description)
 - Record attendances and absences

Returning from Exclusion Due to Illness

Staff/children who are being managed by Halton Region Public Health (e.g., confirmed cases of COVID-19, household contacts of cases) should follow instructions from Halton Region Public Health to determine when to return to the facility.